

RESERVATION INSTRUCTIONS

Register by US Mail / Pay by Check or Money Order:

- Open and print Page Two of the **.pdf Registration Form**.
- Pen or dark pencil, fill out the Form completely, including necessary signatures.
- Include proper Payment, payable to “CWU Conference Program”
- US Mail to: CWU Conference Program
400 E University Way
Ellensburg, WA 98926-7592

Register at the CWU On-line Registration Site / Pay by Credit Card:

- Go to the **University Web Site**: <http://www.cwu.edu/conference/registration-forms>
- Scroll down to our Event, Pacific Northwest Engineering Student Design Conference, April 2017
- Select “Online Registration Form”
- Make the required entries and Submit. Payment information pages appear next.

Register by E-mail / Give Credit Card information by telephone:

- Open and print Page Two of the **.pdf Registration Form**.
- Pen or dark pencil, fill out the Form, including necessary signatures, but do **NOT** include Credit Card information.
- Scan the Form and send it as an e-mail attachment to Conference.Program@cwu.edu
- Wait a bit, then call the CWU Conference Program Office at (509) 963-1141 and give Card information. Office hours are from 8 AM-5 PM, Monday through Friday. Please call only during these hours to pay with a Credit Card.

Register by Fax / Pay by Credit Card:

- Open and print Page Two of the **.pdf Registration Form**.
- Pen or dark pencil, fill out the Form completely, including necessary signatures and Credit Card information. Card information is held confidential by the CWU Conference Program Office, and will be destroyed after payment has been processed.
- Fax to: (509) 963-1285