

Pacific Northwest Engineering Student Design Conference

April 28-29, 2017 - #101-6995

Conference Information

Two Days of Engineering & Design

This Annual Conference brings together students from universities and community colleges in the Pacific Northwest, to compete for prizes and glory! Please join us for a delightful weekend of engineering skill, knowledge, and friendly fun!

We are pleased to present our annual RC Baja Car Competition, a Mini SumoBot Competition, Rapid Design events, our Tee-Shirt Design Competition, and local versions of the 2017 ASME Student Design Competition ("SDC"), a Poster Competition, and the ever-popular Old Guard Student Oral Presentations. Further information on rules, schedule, and lodging is available at asmecwu.wixsite.com/conference. This is purely a local event and is not a prerequisite or qualifying-round for any of the ASME Student E-Fest Competitions. Our Competitions are open to all registered attendees, and ASME Student Membership is not required for participation.

We might need to adjust or revise our Schedule based upon the numbers of entries, so please send early news of your intent to enter our competitions to asme@cwu.edu. We thank you, and look forward to seeing you soon!

Registration & Meals

The registration fee for the event is as follows:

- **Early Bird** \$85.00 per person if received by April 14, 2017
- **Regular Registration** \$95.00 per person if received by April 21, 2017
- **Late Registration Fee** \$105.00 per person if received after April 21 or at the door (*includes \$10.00 late processing fee*)

Our registration fees include four meals during the conference.

The meals included are as follows:

- Friday, April 28, 2017
 - Evening Pizza Feed
- Saturday, April 29, 2017
 - Continental Breakfast
 - Box Lunch
 - Awards Banquet

Pre-registration is required for the RC Baja, Mini-SumoBot, and ASME Design, Old Guard Presentations, and Poster competitions.

Rapid Design Challenges are open to all attendees.

Registration Deadline:

The deadline to register is April 21, 2017. After April 21, 2017, a late processing fee will be included in the registration fee and will be accepted until space is filled.

Registration Process:

Online registration for the event is available at <http://www.cwu.edu/conference/registration-forms>, and will continue until April 21, 2017. After April 21, 2017, you will need to contact CWU Conference Program office at (509)963-1141 or by email at Conference.Program@cwu.edu to check for available space. After 5:00 pm Friday, April 21st, any attendees wanting to register must check-in at the Conference Registration table Saturday, April 29, 2017 to discuss with PNW Engineering Conference staff if onsite registrations will still be accepted.

For any additional information or questions about registration, please contact the CWU Conference Program Office at (509) 963-1141 or Conference.Program@cwu.edu. The Conference Program office is open 8 am to 5 pm Monday through Friday, and is closed on weekends.

Information regarding the event check-in time & check-in location will be emailed to participants after registration has been confirmed through the Conference Program office at CWU. All event confirmations will be sent by email from Conference.Program@cwu.edu.

Form may be submitted by standard mail, fax, email or online registration submission.

Forms submitted by standard mail must be complete and returned with full payment to:

CWU Conference Program
400 East University Way
Ellensburg WA 98926-7592

Forms submitted by fax must be complete with payment information and sent to:

CWU Conference Program office at Fax Number (509) 963-1285

Forms submitted by email must be complete **but payment information CANNOT be included**. Payment information must be shared by calling the Conference Program office at (509) 963-1141 and staff will assist with processing credit card payment over the phone. Before calling to pay a registration form must be sent to CWU Conference Program office at Conference.Program@cwu.edu

Cancellation Policy: Cancellation of your registration requires written notification and must be received before 5PM Monday April 24, 2017. Cancellation by phone MUST be followed by written notice. Please send cancellation request to Conference.Program@cwu.edu after the request is received Conference Program staff will contact you regarding the request and determine if the request was received in time to process a refund. A cancellation fee of \$15.00 will be deducted from the payment. Payment will be forfeited if reservation is not canceled in time. No refund will be allowed for no show due to late arrival or early departure.

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Meals

A total of four meals are included with registration. Meals begin with an evening pizza feed Friday, April 28; then a Continental Breakfast will immediately follow event check-in Saturday morning, April 29, and end with an Awards Banquet on Saturday evening April 29. Event check-in will be located in the Hogue Technology Building on the CWU campus. Hours and locations will be announced at check-in.

Supervision

Participants under 18 years of age are required to have parent(s) or guardian present. Parent(s) or guardian must sign the required statement below. The CWU PNW Engineering Student Design Conference is responsible to provide supervision to participants. The Conference Program will not provide supervision to any student or minor during their visit.

Participant Name _____ School _____

Mailing Address _____ City _____ State _____ Zip Code _____

Email _____ Dietary Restrictions: _____

Age (if under 18): _____ Parent/Guardian Email (if participant under 18) _____ Parent/Guardian Phone (if participant under 18) _____

Participation: (no additional fee)

- ☐ RC Baja Cars Competition
- ☐ Mini-SumoBot Competition
- ☐ Local Student Design ("ASME Robot") Competition
- ☐ Local Old Guard Oral Presentations
- ☐ Local Old Guard Poster Competition
- ☐ Faculty Advisor/Family Member or Supporter (Non-Competitive)
- ☐ Event Participant/Observer (Non-Competitive)

Hold Harmless Statement:

I hereby acknowledge that I, as an individual and on behalf of my student who is registered for the CWU PNW Engineering Student Design Conference, agree to indemnify, defend and hold harmless the State of Washington, the University, its Board of Trustees, officers, agents and employees from any and all claims and losses accruing or resulting to any person, property, firm or corporation who may be injured or damaged during the durations of their Conference activities at CWU.

Participant/Parent/Guardian Name: _____
(Please print)

Participant/Parent/Guardian Signature _____ Date _____

Payment Information

_____ Early Bird Registration Fee (if received by April 14, 2017)	\$85.00 per person
_____ Regular Registration Fee (if received by April 21, 2017)	\$95.00 per person
_____ Late Registration Fee (if received after April 21, 2017)	\$105.00 per person

Total Amount Enclosed \$ _____

☐ Pay by check #() ☐ Pay by credit card, please complete information below:

Card Holder's Signature _____ Print Name _____

VISA/MC/Discover Card Number _____ Expiration Date _____ CVV Code _____
(CWU will destroy credit card numbers after processing)

If you wish to email this form, do **not** enter credit card information below. Please call 1-800-752-4379 after emailing to make payment and complete reservation.